



# NATURE'S POWERHOUSE

## CONSIGNMENT REGISTRATION - PRODUCTS ON COMMISSION

### ABOUT

Please use this Consignment Registration to submit an application to sell locally made or designed product at Nature's Powerhouse. The gallery and gift shop exhibits artwork and sells unique high quality product made by local artists, craftspeople & designers.

### SELECTION CRITERIA

When considering new suppliers and/or product, the following criteria are applied:

- Designed and made locally (Tropical North Queensland)
- Calibre of design aesthetic
- Quality craftsmanship and finish
- Is the product unique from other product stocked in the Gift Shop?
- Does the product add to the story of the Cooktown and Cape York Region?

The decision to accept or refuse consignment of product is at the sole discretion of Council management.

### PERIOD OF CONSIGNMENT

The terms of this Consignment Registration are valid for an ongoing period of time that the supplier has stock held at Nature's Powerhouse. Cook Shire Council agrees to a minimum of a two month trial period with the option to continue to stock the supplier's product ongoing. If your product is not sold within two months, you may be contacted to pick up your work.

### COMMISSION

Cook Shire Council (Nature's Powerhouse) will retain **15% commission** on all consignment sales.

The Retail Price of your artwork must include 15% commission.

If you are registered for GST, the price must include GST.

### INSURANCE

All care will be taken with the supplied product, however Cook Shire Council will not be responsible for loss, theft or damage. Suppliers are responsible for their own insurance cover of their product.

### PAYMENT

The Supplier will be sent a Product Sales Report via email ONLY each month (or end of exhibition period) outlining stock sold by Nature's Powerhouse. It is then the responsibility of the supplier to issue a 'Tax Invoice' to Cook Shire Council for payment of product sold. Payment will be via Electronic Funds Transfer to a nominated bank account noted on the Invoice.

If the artist/supplier does not have an ABN, they will be required to supply Cook Shire Council with a completed Australian Taxation Office, Statement by a Supplier Form.

Payments to artists for sales will generally be processed on the last Thursday of each month.

<b>SUPPLIER DETAILS</b>	
Name of Artist/Supplier	
Phone Number	
Email Address	
A.B.N	
<b>PRODUCT DETAILS (if more than one item, please complete page 3)</b>	
Name of Item	
Brief Description	
Description for display purposes	
Condition of artwork	
<b>VALUE OF PRODUCT</b>	
Retail Price (including 15% commission)	
<b>BANKING DETAILS</b>	
BSB	
Account Number	
Account Name	
<b>DECLARATION</b>	
I have read the conditions and have an understanding of the processes involved in the sale on consignment of my product. In acknowledgement that all reasonable care will be taken with my product, I also indemnify Cook Shire Council for any loss, theft or damage of my product whilst under Council's control.	
<b>NAME</b>	
<b>SIGNATURE</b>	
<b>DATE</b>	

QUANTITY	NAME OF ITEM	DESCRIPTION FOR DISPLAY	RETAIL PRICE (\$)